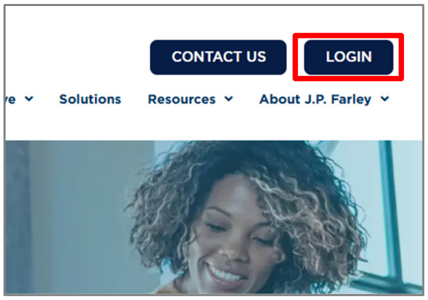
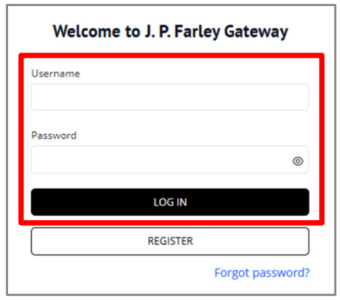
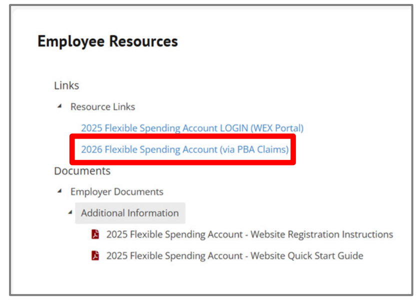
How to Access Your 2026 Flex Account

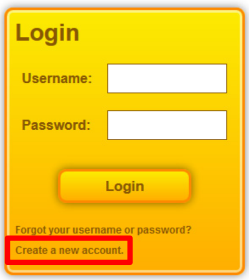
1. Go to **jpfarley.com** and click **Login**.
2. Login to your account and click **Employee Resources > 2026 Flexible Spending Account**.



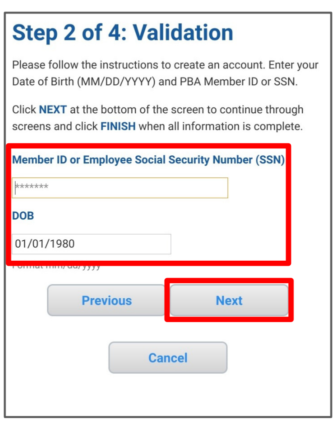


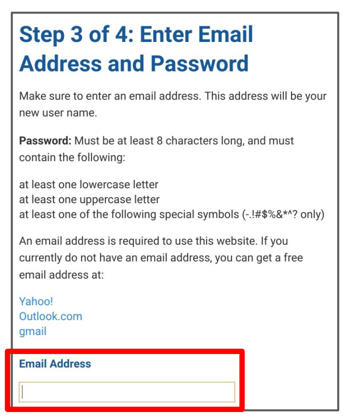


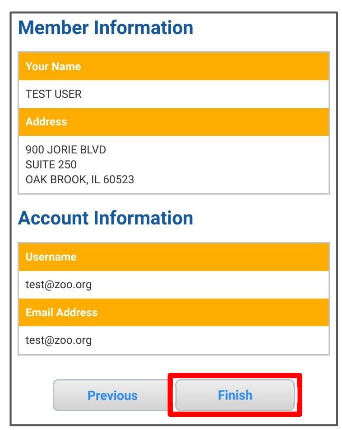
3. This launches the PBA member portal. Click **Create a new account** on the login screen. Note that once this initial account creation is complete, returning users can simply enter their login credentials and click Login.
4. Check **Accept** and click **Next** if you agree to the terms and conditions.



5. Enter the employee Social Security Number (SSN) and employee date of birth. Click **Next**.
6. Enter your e-mail, which will be your username, create your password and set up your security questions and answers. Click **Next**. Verify your information and click **Finish**.





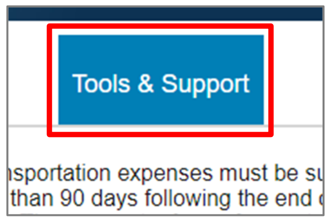


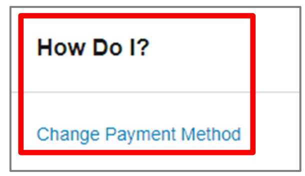
7. From the PBA home page, click the **View FSA / HRA / HSA** button

8. For additional information, please click **Tools and Support > Next Steps Form**.

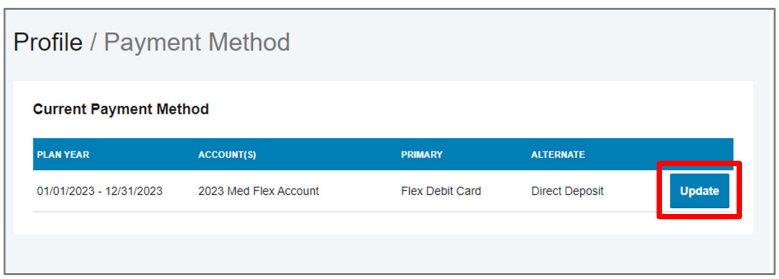
How to Add or Change Direct Deposit on Your Account

1. Click on **View FSA/HRA/HSA**.
2. Click on **Tools & support > How Do I? > Change Payment Method**.





3. Click **update** on the current plan that you want to change.



4. Under **Alternate Payment Method**, click on **Direct Deposit** and enter banking information.
5. Click **Submit** to save changes.